

WBEA BOARD MEETING
Sentry World, Stevens Point, WI
Friday, June 13, 2008

Call to Order at 9:15

Members Present: Nancy Van Lanen, Sandy Giuliani, Mary Trautschold, Cindee Loos, Mary Lou Donnelly, Ginger Kinder, Amy Bires, Katie Grassel, Tina Trumbower, Sheila Piunti, Danyell Franti, Michelle Radtke, Lila Waldman, Jen Wegner, Josh Fergins

Parliamentarian- Jen Wegner

Secretary's Minutes from January meeting – Motion by Mary second by Cindee L to approve with corrections made. Motion passed

Treasurer's Report by Mary Lou Donnelly. Move to place on file for audit by Amy Bires

Thank you notes received from FBLA award winners and DPI

Discussed the increased costs of using CVent and how to track income money

Approved increasing WBJE miscellaneous from 50 to 75 for gifts for reviewers.

Discussed the audit process from last year, and how the budgeted amount for the audit cost may be more than \$150. Motion made to cap cost of auditing at \$500 for 2007-2008 budget review by Sandy G. and seconded by Sheila.

Amendment: cap financial records review expenses for 2006-2007 and 2007-2008 financial audit will not exceed \$500 by Sandy. Second by Tina

Amendment passes

Motion passes

Waunakee Seminar Spring Seminar financial review was discussed

Budget Committee met in May 2008 and put proposal together. Cannot omit a line on the budget sheet until it is zero across the entire budget. When changing convention receipts information keep lines separate, do not combine changes (ie no Saturday lunch but now there is a Thursday) Merchant fees are between 2 and 3%

Lila W moved to approve the budget as proposed, second by Cindee L.

Amendment by Nancy V to change line 402 from 900 to 1,000 and decrease 403 from 2,500 to 2,400. Second by Josh. Amendment passes.

Motion passes to approve budget.

1. Approval of New Appointments Michelle Radtke
Motion by Cindee L and second by Josh. Motion approved
2. Old Business
 - a. WBEA records storage – Digitize our records for WBEA, Josh agreed to scan the documents. ABBYY is company that would organize our records and make it

searchable. ABBYY allows the use of taking digital pictures to convert into searchable records.

- b. Job Descriptions – Sheila will email the job description to all board members, members need to read their review their description and get back to Sheila. They will be discussed and approved at September’s meeting. Amy will send out Bylaws to the entire board.

New Business

- a. Spring Seminar discussed and it was well attended. Sandy is looking for a location for next spring. Send ideas to Sandy
 - b. CVENT Progress. Online in February 49 people already registered. Half of the people have not paid online and this has caused some communication problems between Membership, Treasurer and Business Manager. Contact the ISP about whether we can get an email address with WBEA so reminders will come from WBEA address instead of Josh’s school email.
 - c. Name Change for WBEA. Business and Information Technology vs Business Education. No change recommended, keep the same to match the licensing.
 - d. Mini Workshops. UW – Whitewater is doing Career Cluster workshop with DPI this summer.
 - e. WEAC Convention Presentations. WBEA present at WEAC convention helps to build rapport between the organizations.
 - f. ABBYY discussed previously under old business.
3. Membership Report by Cindee L. Current membership for 2007-2008 is 423.
 4. Business Manager’s Report by Josh Firgens. Discussion about sending letters to convention exhibits about advertising for the WBJ. Discussion about advertising on website and publications.
 5. Legislative Report – Debra Susens unable to attend due to Weather issues. Sandy gave report for Debra. She had questions about how emails are reformatted and possible topics for two upcoming topics.
 6. DPI Report – Jennifer Wegner. Initiatives were discussed with work with DPI. Fall topic PDP numbers are low and needs to be increased. Provide information on Website on who can work with teachers on PDP. 2008 National Standards pieces are missing so Jen will be working on this. Wisconsin is in the forefront on computer science (405 licensures required to teach, but no licenses have been issued the last 10 years). Work will be done on this.
Career Clusters at UW-Whitewater more also in the fall.

IT development – sponsoring 10 teachers for IT Development for CISCO academy.

7. Wisconsin Technical College Report – Mike Tokheim absent due to weather.
8. NCBEA Report – Jennifer Wegner NBEA is in Chicago this next year, so sign up to support the President who is a paid WBEA member. NCBEA October 3 -4 in Michigan. New CD at fall conference. If you have information for the CD send it to Jen
9. Wisconsin Business Education Journal – Nancy Van Lannen. Question about publishing minutes about prior to approval by board. Condensed version to be publish in Journal and approved minutes linked. Approved minutes sent to Cindy to get published on internet.
10. Fall 2008 Convention – Cindy Kratky unable to attend, but Amy presented. 49 registered for conference. Tri-Fold mailer will go out to remind people to register for the convention.
11. Other Committees
 - a. Awards Committee. Several people were nominated and they did not apply for the awards Awards were distributed.
 - b. Scholarship/Stipend. Selected 5 winners, 12 applications were received. Two people applied for new member attendees for convention.
 - c. Advisory Council. District representatives are sending out email with information about Career Clusters and Mini workshops, and getting online to register for convention and update membership. Also look in the mail for information about convention.
 - d. Legislative Committee –
 - e. Nominating Committee District 2, 4, 6, president elect, treasurer, web master, legislative, membership, WBEJ, NCBEA representative are position that need to be filled. Proposal is that due to time to search for candidates, have positions be an appointment (NCBE representative, President Elect, and Treasurer)
 - f. Membership Committee Sending letters to life membership with return postcard with regards to their intentions with the organization. They are also sending out information to the 65 lapsed members.

18. Announcements

Motion made to dismiss by Mary T and seconded by Jen W. Meeting adjourned at 2 p.m.

19. Adjournment